

**Agenda**  
**Public Health System Improvement Task Force & SHA/SHIP Coalition Meeting**  
**February 22, 2017**  
**1:30pm-3:00pm**  
**Webinar**

**WebEx:** *join the meeting* (click the link here or type the following URL into your web browser)  
<https://hhsmt.webex.com/hhsmt/j.php?MTID=m31f3d6f8cac63d975506aaeaede0f5f7>  
Or use the following Google short URL [goog.gl/dCEBcX](https://www.google.com/search?q=goog.gl/dCEBcX)

**Access Code: 803 095 423**  
**Password: Montana1**

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|---------------|--|--------------|
| <b>1:30pm</b> | Roll call of members- Identify new Task Force members and SHA/SHIP Coalition members | <b>Chair</b> |
|               | Approval of previous meeting minutes and announcements                               | <b>Chair</b> |

**Old Business**

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|---------------|--|---|
| <b>1:40pm</b> | Public hearing on the Block Grant  | <b>Terry Ray (PH System Improvement Office Coordinator)</b> |
| <b>1:50pm</b> | Public Health Workforce Development Updates<br>-Update on Practicum Placement and Support Pilot Program.<br>-Update on conference sponsorships: National Network of Public Health Institutes open forum on Quality Improvement in Public Health<br>-Update on Public Health Mentorship Program | <b>MPHA</b><br><b>MPHA</b><br><br><b>AMPHO</b>              |

**New Business**

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|---------------|--|---|
| <b>2:00pm</b> | State public health workforce development plan     | <b>Terry Ray (PH System Improvement Office Coordinator)</b> |
| <b>2:10pm</b> | SHA/SHIP Coalition structure, purpose, and process | <b>Jessica Miller (PHSD, Plans Coordinator)</b>             |
| <b>2:40pm</b> | State Health Assessment update                     | <b>Laura Williamson (State Epi)</b>                         |

*For more information, contact Jessica Miller at 406-444-5968 or [JMiller5@mt.gov](mailto:JMiller5@mt.gov)*

*Office of Public Health System Improvement, Public Health and Safety Division, MT DPHHS*



# Department of Public Health and Human Services

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**Steve Bullock, Governor**

**Sheila Hogan, Director**

## Public Health System Improvement Task Force Minutes February 22, 2017 1:30pm-3:00pm Webinar

### Task Force Attendees:

- **Todd Harwell** (DPHHS, PHSD) – Co-Chair
- **Lora Wier** (MPHA Representative) – Co-Chair
- **Heather Jurvakainen** (Park County Public Health Department – Medium County Representative)
- **Rosemary Cree Medicine** (Blackfeet Tribal Health Department—Tribal Health Department Representative)
- **Kathy Moore** (Lewis and Clark Public Health — MEHA)
- **Kristi Aklestad** (Toole County Health Department — Small County Representative)
- **Melanie Reynolds** (Lewis and Clark Public Health —Large County Representative)
- **Kari Smith** (Department of Environmental Quality)
- **Janet Runnion** (Rocky Boy’s Health Board — Tribal Health Department Representative)
- **Kristin Juliar** (Montana State University Office of Rural Health)

### Other Attendees

- **Karin Olsen Billings** (Office of Public Instruction)
- **Gina Bruner** (Montana Hospital Association)
- **Mary Lynne Billy Old Coyote** (Office of American Indian Health, DPHHS)
- **Katie Hawkins** (Health Resources Division, DPHHS)
- **Eric Higginbotham** (Developmental Services Division, Children’s Mental Health Bureau, DPHHS)
- **Bonnie Lorang** (Montana Medical Association)
- **Bobbie Perkins** (Addictive and Mental Disorders Division)
- **Aaron Wernham** (Montana Healthcare Foundation)
- **Natalie Claiborne** (Montana State University Office of Rural Health)
- **Jane Smilie** (Independent Consultant, Association of Montana Public Health Officials)
- **Joan Miles** (Independent Consultant)
- **Blair Lund** (Family and Community Health Bureau, PHSD)
- **Marcia Levitan** (Health Resources Division, DPHHS)
- **Terry Ray** (System Improvement Office, PHSD)
- **Laura Williamson** (State Epidemiologist, PHSD)
- **Jessica Miller** (Plans Coordinator, PHSIO, PHSD)

### Excused Task Force Members:

- **Kim Cuppy** (Fallon County Public Health — Frontier County Representative)
- **Joe Russell** (Flathead City-County Health Department — AMPHO Representative)
- **Tony Ward** (School of Public and Community Health Sciences)

### Review of Previous Meeting Minutes

- No comments on previous minutes. Minutes were approved.

**Point of contact for this document:** Jessica Miller, Office of Public Health System Improvement, 406-444-5968 or JMiller5@mt.gov

## Public Hearing on the Block Grant

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- Terry Ray presented the Public Hearing on the Block Grant. We are required to get feedback from the advisory council on the Block Grant submitted annually to the CDC. CDC will be processing this grant rather quickly and we will be submitting the minutes by tonight in order to receive funding by March 15<sup>th</sup>. We submitted the Public Notice for the Hearing for public feedback on the work plan. No members from the public showed up for today's public hearing, so we will open the hearing and then close it. We have had discussions regarding the work plan with the Task Force during both the October and December meetings and have made adjustments based on those discussions.
- Todd commented that there are many changes with the current administration and as a result, the CDC would like to get the current funding out the door, due to any uncertainty in terms of policy changes. The Block Grant is 100% funded through the Public Health Prevention Fund and is a part of the Affordable Care Act (ACA). Any changes to the ACA or appeals could impact funding. Melanie Reynolds made a motion to approve the fiscal year 2017 and 2018 Preventive Health Block Grant. Motion was accepted and Kristi Aklestad seconded the motion. All members favored the motion with no opposed.
- Terry commented that the Block Grant work plan will be submitted tonight. Yesterday we received the state allocation table and received a \$6,000 increase in the Block Grant allocation. The Grant is approximately \$1,038,000. Changes will be made to the work plan to account for those increases in budget.

## Public Health Workforce Development Updates

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- Lora Wier from MPHA gave an update on Update on Practicum Placement and Support Pilot Program as well as an update on Conference Sponsorships: National Network of Public Health Institutes open forum on Quality Improvement in Public Health. With regards to the Practicum Placement and Support Pilot Program, there is a PhD candidate placed in Lincoln County and will be doing a project with the Lincoln County Health Department as well as an MPH student placed in Beaverhead County where they will be doing their practicum. In the Summer Semester, there will be a PhD candidate placed in Teton County as well as an MPH placed in Beaverhead County. With regards to the Conference Sponsorships, we announced a scholarship opportunity to attend the Quality Improvement of Public Health in New Orleans. We had ten applicants with five scholarships available. We considered offering scholarships to a Frontier, Small, Medium, Large, and Tribal Health Department. We had applicants from every type of Health Department except for Medium Health Department. We only had one application from a Frontier Health Department, two applications from Tribal Health Departments, three applicants from a Small Health Department, and four applicants from a Large Health Department. A scoring system was developed with three scorers to evaluate the applications. Kristi Scheel from Missoula City-County Health Department was chosen for the Large Health Departments, Sue Hansen from Beaverhead County Health Department was chosen for Small Health Departments, and Heather Thom was chosen for the Frontier Health Departments. Since there were no applications for Medium Health Departments, the person with the next highest score was given that slot. This person is Holly Jordt from Flathead City-County Health Department. Teresa Heston was chosen for Tribal Health Departments. We just announced the scholarship for the Open Forum that will be held in June in Albuquerque, and we are already starting to receive applications.
- Jane Smilie from AMPHO discussed the Public Health Mentorship Program. AMPHO is working with the department to create a mentorship orientation program for new Lead Local Public Health Officials. It is mainly Kristi Aklestad and Jane Smilie working on this. AMPHO will be matching mentors with mentees with a survey that will help to match them on a variety of factors. Special attention and focus will be paid to the mentees self-identified areas of need in terms of training and mentorship. The program will start with a face-to-face kick off meeting, where the pairs will develop a yearlong mentorship work plan. Kristi Aklestad has created a Public Health Handbook for Montana Local Public Health Officials. This can be used as a study guide for the mentor-mentee pairs, but also as a resource for all lead local public health officials. This will be available as an online guide. In addition, AMPHO will host regular calls for the whole cohort of mentors and mentees to enable them to keep in touch with each other and discuss successes and challenges. AMPHO will also put together a series of

four webinars that will be open to all lead local health officials. Mentor/mentee pairs will be provided with funding to visit one or both of their health departments and work together two times during the year. AMPHO/PHSD will evaluate the program. On January 30, AMPHO hosted a meeting with Lead Local Public Health Officials (LLPHOS) to assist to create the structure of the program and help with content areas for both the handbook and webinars. Todd commented that a one or two page evaluation that mentees could send to Jane for feedback would be nice as well.

### Certificate of Public Health Program

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- Todd Harwell spoke on behalf of the Certificate of Public Health Program. We worked with Tony Ward at the University of Montana School of Public Health to give state and local Health Department employee's opportunities to get a Certificate of Public Health. It will cover four core courses of public health. There was a tremendous amount of interest and the goal was to get 30 applicants into the program. We received approximately 45 applicants and were able to use the Block Grant to fund all 45. Once applications get approved by the University of Montana, the courses will begin in the Fall.

### State Public Health Workforce Development Plan

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- Terry Ray updated the Task Force on the State Public Health Workforce Development Plan. The System Improvement Office, MEHA, AMPHO, MPHA, the Office of Rural Health, University of Montana, and other individuals representing subcommittees have been meeting to discuss collaborating efforts on improving the Public Health Workforce of Montana. We are focusing on training opportunities and identifying ways to synchronize our efforts and share resources to be more efficient. We have had one meeting so far on this and will have another meeting coming up in March. The deliverables for this group are due around May. We will have an assessment of the Public Health Workforce in Montana as a whole and will be pulling the individual workforce development plans from the counties and the recent surveys that went out in the last few years from the System Improvement Office, MEHA, and MPHA. We will identify three to five priority focus areas for Workforce Development that we can collaborate on and measure progress over the next three years. In addition, we will be identifying objectives, strategies, and activities linked to those priority focus areas. Examples of these activities are Summer Institute, which the System Improvement Office offers classes to, MPHA's annual conference where training and education opportunities are offered, and AMPHO's education opportunities. Todd Harwell asked if this is the same group that is working on ways to do a state wide assessment to provide County and Tribe data to them rather than having them do their own workforce development assessments. Terry affirmed that this is another project that will be worked on once the deliverables are created.

### Follow-up Items

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- Anyone who needs a hotel for the April 26<sup>th</sup> meeting, please contact Jessica Miller at JMiller5@mt.gov or 406-444-5968 before March 17<sup>th</sup> COB.

**The next meeting will be a face-to-face meeting at the Great Northern Hotel in Helena, MT on April 26, 2017**

**FFY 2017 & 2018 Preventive Health and Health Services  
Block Grant**

***Anticipated Award Amount = Approx. \$1,032,000***

<b>Program</b>	<b>Total</b>	<b>Description</b>
Emergency Medical Services Administration	\$124,000	Block Grant funding is used to develop and implement statewide, comprehensive Emergency Medical Services (EMS) and trauma care systems. This is accomplished through licensing of ambulance services, statewide coordination and training for pre-hospital emergency medical service providers, and data collection and analysis for quality improvement.
Poison Control	\$196,000	Block Grant funding is used to contract with the Denver-based Rocky Mountain Poison and Drug Center (RMPDC). This contract provides: 1) poison information and management services to callers and 2) clinical toxicological services to Montana's health care professionals. \$196k to the RMPDC
Built Environment	\$125,000	This funding will be used to fund up to six (6) Building Active Communities Initiative (BACI) communities to attend the Action Institute which is an annual statewide conference and training. The Action Institute provides attendees with expertise from national and local professionals on how to create and enhance community environments so that people of all ages, ability and income levels can safely walk, bike or take public transportations to places they need to go. The funding also goes toward the costs of putting on this training. In addition, this funding will be used to support NAPA's contract with Montana State University's Office of Rural Health to employ a .75 FTE Built Environment Consultant. The consultant will provide training and technical assistance to communities on built environment strategies and will work with NAPA to plan and execute the annual Action Institute. \$75k MSU Contract \$50k Action Institute and Community Assistance

Provide Community Health Data for Community Health Improvement Planning. IBIS - Data System	\$30,000	The Internet Based Information System for Public Health (IBIS-PH), is the web-based data system used by the Public Health and Safety Division (PHSD) to meet the growing demand of sharing public health data with the public. The system was competitively procured and will allow the public to create their own user-defined queries based on the data sets provided by the Office of Epidemiology and Scientific Support. \$30k Programming support
Sexual Assault ( <i>required funding</i> )	\$22,000	Block Grant funding is used to provide trainings and technical assistance that prioritize primary prevention strategies to reduce sexual assault on college campuses. \$22k Training support390+39022+30+
Public Health and Safety Division Internal Operations and Public Health Workforce Development	\$335,000	Allocated to the Public Health System Improvement Office to implement improvements to the Division's internal operations and to support the development of the state's public health workforce. \$16k Montana Public Health Mentorship program in partnership with AMPHO. \$15k Practicum Placement and Support program in partnership with UM and MPHA. \$40k Summer institute in partnership with AMPHO. \$110k Certificate of Public Health in partnership with UM. \$40k PHSD Workforce Development plan implementation (classes). \$15k National conference attendance for staff. \$25k Strategic planning meetings and technical support. \$10k office and training supplies. \$25k Electronic information management systems maintenance and development. \$15k MPHA conference support. \$24k Quality Improvement Program.
Local and Tribal Public Health System Support	\$150,000	Allocated to the Public Health System Support Unit to cover operational expenses and grant opportunities for local and Tribal health departments. \$60k Employee salary and benefits \$15k Travel and technical assistance/training \$75k Small grants to local and Tribal health departments for public health planning and systems improvement.
Grant administration and cost allocation	\$45,000	Division cost allocation and grant administration to include financial management, required conferences, meetings, and products. \$45k = 4.4% of award. Authorized amount is up to 10% of award.